

Dix Community Center Rental Policy

1. Rental for the Community Center will be non-refundable fee of \$50.00.
2. Rental fee is to be paid upfront in advance, before your reservation on that date is reserved.
3. The renter is responsible for cleaning the tables/chairs/counter/bathrooms and floors and putting items back after use. Removing all decorations, and the tape on the walls. Removing all trash from cans and placing in dumpster can outside. Failure to clean up and put all tables and chairs back could result in a \$50 cleaning fee, and possibility of no future rentals.
4. Do not permanently attached anything to the walls, doors, tables, chairs, floors, or any other structure in the building.
5. Destruction of Community Building, and its grounds will result in an itemized list of damages & repair charges forwarded to our village attorney to pursue action, in which the renter will be responsible for accrued attorney and court costs, as well as damages.
6. Possession and consumption of alcoholic beverages and/or illicit drugs is prohibited by the renter and guests.
7. Rental of the Community Center for rummage sales, flea markets, or auction type events will be prohibited. Additionally the selling of tickets to an event held in the Community Building is prohibited.
8. The Building & Grounds Chairperson and/or Village President are authorized to grant rental of the Community Center free of charge to local community service/church organizations/funeral services meals for families. Rental of the Community Center will be free of charge to all other community service/church organizations subject to Board approval.
9. Non-profit organizations shall be allowed to rent the Community Center where selling of products or tickets is involved to raise funds for the group/organization.
10. Daily hours available for renting the Community Building are 6am- 11pm.

*Community Events hosted by the Village are not subject to Rental policy.